## **Pennant Day Duties**

Each week a team will be allocated to do rink duties. This will be on a rotational basis and will be advised with team selections. **P**re **P**ennant **P**ractice is from 9.00 am till 10.00 am on Tuesday and 11.30 am till 12.30 pm on Saturday. The rink setup must be completed prior PPP.

## Prior to the game:

- Put out mats, jacks, rakes, and ensure posts and rink numbers are in the correct position. Check with the fixture to see how many teams are playing at home. When there are 2 teams playing, the rink maker pegs should be in the RED holes.
- Coffee, tea, cups, milk and biscuits etc to be put out near the hot water dispenser.
- Umbrellas, if required, to be put up. Awnings put out.
- All score boards back to blank.
- Do a check of all ditches for rubbish etc.
- Check enough cold water cups.
- Place the Umpire's cabinet (stored in the bowls room) outside adjacent to the storage cupboards.
- Update the blackboard with the Bowling Club name, their division and the rinks they are on. They must be given 2 adjoining rinks to practice on. Talk to the early attendees and let them know which rinks they can have.
- Write the umpires name

## After the game:

- Ensure all mats, jacks and rakes have been put back in the correct place and replace the Umpire's cabinet in the bowling room.
- Take umbrellas down.
- Clean up the Tea and Coffee area, put milk in the fridge, tea and coffee back in the bowls room.

Hampton RSL Bowling Club Pennant Day Duties